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Notice of Client Rights

Those receiving services for mental illness, alcoholism, drug abuse, or a developmental disability have the following rights under Wisconsin Statute section 51.61 (1) and DHS 94, Wisconsin Administrative Code.

Treatment and Related Rights

- Your child is to be provided with appropriate, prompt, and adequate treatment, rehabilitation, and educational services appropriate for his or her condition.
- You, as a parent, are allowed to participate in the planning and decisions for your child's treatment and care in most cases.
- You will be informed of all aspects of your child's care and treatment in most cases. This includes discussion of treatment alternatives and possible side effects of treatment including medications.
- Except in specific circumstances, no treatment may be given to your child without your informed written consent unless treatment is ordered by a court or is needed in an emergency or to prevent physical harm to your child or others. It is not ACT's policy to administer medication.
- Your child may not be subject to experimental research without your written informed consent.
- Your child will not be subjected to treatment procedures without ACT obtaining your (and in some circumstances, your child's) expressed and informed consent.
- You will be informed in writing of the cost of your child's treatment and care for which you are responsible (see Acknowledgement of Treatment Costs form).
- Your child is to be treated in the least restrictive manner and environment in order to achieve the purposes of admission to the program, within the limits of available funding.
- You have the right to present any grievances under ACT's grievance procedures.

Personal Rights

- Your child and family will be treated with respect and dignity, free of verbal, physical, emotional, or sexual abuse.
- No video taping will be done of your child without your signed permission on ACT's Videotape and Photo Informed Consent form.
- There will be no discrimination based on age, race, national origin, sex, religion, disability, or sexual orientation.
- You have the right to have staff make reasonable decisions about your child's treatment and care.

Record Access and Privacy

(Wisconsin Statute sec 51.30 and HFS 92, WI Administrative Code)

- Treatment information relating to your child is kept private and confidential unless the law permits disclosure.
- Records of your child's treatment will not be released without consent unless permitted by law.
- You or your child have the right to confidentiality of all treatment records, to inspect and copy such records, and to challenge the accuracy, completeness, timeliness or relevance of information relating to the individual in such records.
- You have the right to challenge the accuracy, completeness, timeliness or relevance of any information in your child's records. If staff will not change the record, you may file a grievance or put your own version into your child's record.